 E-mail/Regd:

**HIMACHAL PRADESH TAKNIKI SHIKSHA BOARD, DHARAMSHALA-176057**

No.HTB/General/Academic Calendar/2014/-Vol-II/- 5655

Dated: 01.02.2023

To

All the Principals,  
Govt./Private Polytechnics (H.P.)

**Sub: Regarding Academic Calendar for the academic session 2023-24 for even semester.**

Sir,

On the subject cited above, it is respectfully intimated that the academic calendar for the academic session 2023-24 has been prepared and is enclosed herewith for your information and further necessary action. The same is also available on the Board website.

  
Secretary


Encl: As above.

Endst. No. As above/-

Dated:

Copy of the above is forwarded to the following for information and further necessary action:-

1. The Director, Technical Education, Vocational & Industrial Training, H.P. Sundernagar.
2. The Deputy Secretary-I & II
3. The Superintendent -I & II
4. Polytechnic /Secrecy (Ps)/Conduct Branch.(Internal)

  
Secretary

ACADEMIC CALENDER IN RESPECT OF GOVT & PVT POLYTECHNICS FOR THE ACADEMIC SESSION 2023-24  
(Even Semester)

Sr. No.	Activities	2 <sup>nd</sup> Semester
1	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	18.02.2023 to 20.02.2023
2	Commencement of 2 <sup>nd</sup> Semester classes	22.02.2023
3	Academic interaction of Principal with HODs Faculty members and students	First week of every month
4	Review/Compliance of lesson plan by HOD/Principal	4 <sup>th</sup> week of every month
5	Technical Seminars/ group discussion debate/declamation /quiz contest etc.	At least one activity every two months.
6	Display of monthly attendance on notice board and institute website	05.04.2023
7	1 <sup>st</sup> Class Test	2 <sup>nd</sup> week of April 2023
8	Display of monthly attendance on notice board and institute website	05.05.2023
9	2 <sup>nd</sup> Class Test	2 <sup>nd</sup> week of May 2023
10	Last date for submission of online examination forms by all students through web based modules of HPTSB	15.05.2023
11	Submission of hard copy of Exam forms by all the institutions in the HP Takniki Shiksha Board Office	Within 7 day of last date of online submission of exam forms without Late fee.
12	Display of Mid semester internal assessment marks on notice board & website	20.05.2023
13	House test	4 <sup>th</sup> week of May 2023
14	Parent Teachers Meeting (Online/Offline)	1 <sup>st</sup> week of June 2023
15	Display of monthly attendance on notice board and institute website.	05.06.2023
16	End of 2 <sup>nd</sup> Semester Classes	15.06.2023
17	Visit of Rationalization Committee and submission of report thereof	Rationalization before end of semester classes.
18	Display of Final attendance & internal Assessment by H.O.D. on notice board and institute website as PDF file	17.06.2023
19	Last date for making appeal to Principal regarding condonation of attendance of the students	19.06.2023
20	Display of detained students list	20.06.2023
21	Commencement of practical Examination	22.06.2023
22	Commencement of theory Examination	27.06.2023
23	Spot Evaluation	3 <sup>rd</sup> week of July 2023
24	Declaration of Semester Results	2 <sup>nd</sup> week of August, 2023

  
 Secretary  
 H.P. Takniki Shiksha Board  
 DHARAMSALA

**ACADEMIC CALENDER IN RESPECT OF GOVT & PVT POLYTECHNICS FOR THE ACADEMIC SESSION 2023-24**

(Even Semester)

Sr.N	Activities	4 <sup>th</sup> & 6 <sup>th</sup> Semester
1	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	10.02.2023 to 12.02.2023
2	Commencement of 4 <sup>th</sup> & 6 <sup>th</sup> Semester classes	14.02.2023
3	Academic interaction of Principal with HODs Faculty members and students	First week of every month
4	Review/Compliance of lesson plan by HOD/Principal	4 <sup>th</sup> week of every month
5	Technical Seminars/ group discussion debate/declamation /quiz contest etc.	At least one activity every two months
6	Display of monthly attendance on notice board and institute website	05.03.2023
7	1 <sup>st</sup> Class Test	3 <sup>rd</sup> week of March ,2023
8	Display of monthly attendance on notice board and institute website	05.04.2023
9	2 <sup>nd</sup> Class Test	3 <sup>rd</sup> week of April, 2023
10	Display of Mid semester internal assessment marks on notice board & website	29.04.2023
11	Display of monthly attendance on notice board and institute website.	05.05.2023
12	House test	2 <sup>nd</sup> week of May, 2023
13	Last date for submission of online examination forms by all students through web based modules of HPTSB	15.05.2023
14	Submission of hard copy of Exam forms by all the institutions in the HP Takniki Shiksha Board Office	Within 7 day of last date of online submission of exam forms without late fee.
15	Parent Teachers Meeting (Online/Offline)	3 <sup>rd</sup> week of May, 2023
16	Display of monthly attendance on notice board and institute website	05.06.2023
17	End of 4 <sup>th</sup> & 6 <sup>th</sup> Semesters Classes	09.06.2023
18	Visit of Rationalization Committee and submission of report thereof	Rationalization before end of semester classes.
19	Display of Final attendance & internal Assessment by H.O.D. on notice board and institute website as PDF file	12.06.2023
20	Last date for making appeal to Principal regarding condonation of attendance of the students	13.06.2023
21	Display of detained students list	15.06.2023
22	Commencement of practical Examination	17.06.2023
23	Commencement of theory Examination	22.06.2023
24	Spot Evaluation	3 <sup>rd</sup> week of July 2023
25	Declaration of Semester Results	1 <sup>st</sup> week of August, 2023

  
 Secretary  
 H.P. Takniki Shiksha Board  
 DHARAMSALA